

Cape Cod Joint Transportation Committee (CCJTC)

Draft Minutes | February 10, 2023, at 8:30 a.m.

Virtual Meeting

Roll Call/Attendance

<u>Members/Designees</u>	<u>Representing</u>	<u>Attendance</u>
Griffin Beaudoin	Barnstable	Present
Tim Lydon	Bourne	Present
Griffin Ryder	Brewster	Present
Terry Whalen	Chatham	Present
Thomas Andrade	Dennis	Present
John Roughley	Eastham	Present
James McLoughlin	Falmouth	Present
Lincoln Hooper	Harwich	Absent
Catherine Laurent	Mashpee	Present
Ronald Trudeau	Orleans	Present
Jim Vincent	Provincetown	Absent
Paul Tilton	Sandwich	Present
Jarrold Cabral	Truro	Present
Jay Norton, <i>Chair</i>	Wellfleet	Present
Amanda Lima	Yarmouth	Present
Sean Polay	Bicycle	Present

Also Present

Colleen Medeiros	Cape Cod Commission
David Still	Cape Cod Commission
David Nolan	Cape Cod Commission
Steven Tupper	Cape Cod Commission
Evan Costa	Cape Cod Commission
Phil Mele	Cape Cod Commission
Jessica Wielgus	Cape Cod Commission
Debra Shores	Cape Cod Regional Transit Authority
Raissah Kouame	MassDOT
Barbara Lachance	MassDOT
Lauren Barker	Town of Eastham
John Diaz	GPI
Jim Fitzgerald	Environmental Partners
Pat Tierney	Fuss & O'Neil

Jill McLaughlin
Rachel McCaffery
Seamus Woods
Richard Stinson
Chris Stairs
Colton Atkinson

Stantec
Safe Routes to School

Call to Order/Introductions

Jay Norton called the meeting to order at 8:30 a.m. Colleen Medeiros provided instructions for participation in the virtual meeting and noted that the meeting was being held remotely, with all members of the Cape Cod Joint Transportation Committee participating remotely, pursuant to Chapter 107 of the acts of 2022, an act relative to extending certain Covid-19 measures adopted during the state of emergency, as amended.

Announcements:

Raissah Kouame (MassDOT), Barbara Lachance (MassDOT), John Diaz (GPI), Richard Stinson (BETA Group), Lauren Barker (Town of Eastham) and Seamus Woods (Town of Brewster – Resident) introduced themselves.

Potential Approval of Prior Meeting Minutes

A motion to approve the draft minutes of the January 13, 2023, meeting was made by Tom Andrade, second by Griffin Ryder. Members voted as follows:

Griffin Beaudoin	Abstain
Tim Lydon	Aye
Griffin Ryder	Aye
Terry Whalen	Aye
Tom Andrade	Aye
John Roughley	Abstain
James McLoughlin	Aye
Catherine Laurent	Aye
Ronald Trudeau	Abstain
Paul Tilton	Aye
Jarrold Cabral	Aye
Jay Norton	Aye
Amanda Lima	Aye
Sean Polay	Aye

The motion passed.

Public Comments

Seamus Woods, a Brewster resident, made a public comment. Mr. Woods expressed his interest in the recent signed act to reduce traffic fatalities. Mr. Woods suggested a tiered system of speed limits which would include higher speed roadways such as Route 6, a middle tier roadway such as Route 6A, and a network of 30 MPH roads shared by low-speed vehicles, E-Bikes, and cyclists. Mr. Woods shared this would allow for safe and meaningful trips for all roadway users. Mr. Woods asked members if there is any current plans or models pertaining to his suggestion.

Jay Norton thanked Mr. Woods for his suggestion and shared that traffic calming based on Commission data is an ongoing effort.

Tom Andrade shared the Town of Dennis adopted a 25 MPH thickly settled zone on one road in town and went through the MassDOT process. Mr. Andrade shared that the Town of Dennis is looking to adopt a 25 MPH town-wide in thickly settled areas and that this model could potentially be adopted across Cape Cod.

Griffin Ryder shared that the Town of Brewster has had conversation about similar speed reductions.

Colleen Medeiros shared that continued conversation could take place regarding this suggestion during the UPWP agenda item.

Falmouth Route 28 Corridor Project: *Town of Falmouth staff and their consultant will provide an update on a corridor project that would improve multi-modal accommodation on Route 28 in Falmouth from Falmouth Heights Road to Sandwich Road. This project is eligible for funding in the 2024-2028 Transportation Improvement Program (TIP). Members may discuss this eligible TIP project.*

James McLoughlin introduced the Falmouth Route 28 Corridor Project which is currently an eligible TIP project but is currently not programmed. Mr. McLoughlin explained that the project was introduced approximately five years ago and was much larger in scale at the time. The proposed corridor improvement project is now a one mile section of roadway from Falmouth Heights Road to Sandwich Road. Mr. McLoughlin explained that the corridor is heavily traveled and is mainly a commercial district. John Diaz from GPI provided an overview of the project and highlighted several sections of the project and proposed improvements. The project elements include a proposed roundabout, new traffic signal, and a shared use path. Mr. Diaz shared that the corridor improvement would cost approximately \$12-15 million dollars.

Tom Andrade asked if GPI or Mr. Diaz had reached out to businesses as part of the proposed section of road that involves installation of a roundabout. Mr. Diaz shared the biggest concern is the entrance to Starbucks but no discussion had been started with them.

Federal Fiscal Years (October 1 – September 30) 2024-2028

Transportation Improvement Program (“TIP”) Development: *Staff will review draft project evaluation scoring and lead a discussion on the status and readiness of current and future TIP-eligible projects. Committee members may ask questions and provide feedback on project evaluation. The TIP summarizes the regionally significant transportation infrastructure projects receiving federal funding for construction over the next five years.*

Colleen Medeiros provided an overview of the TIP development process, schedule, and project categories. The TIP is a five-year planning schedule of the regional construction projects, which include roadway, transit, and multimodal projects. Ms. Medeiros reviewed the process of getting a project on the TIP, as well as project selection factors and evaluation criteria. Ms. Medeiros briefly reviewed the 2024-2027 previously programmed transit project table and highlighted the programmed funds for the CCRTA electrification of their fleet. Ms. Medeiros provided a draft 2024-2028 TIP project evaluation tables for the CCJTC’s review.

Ms. Medeiros then presented a summary of the readiness recommendations from MassDOT for both Regional and Statewide TIP projects. The Dennis/Harwich Route 28 reconstruction project has been identified as high risk for FFY2024 and may need to be programmed in FFY2025. Additionally, MassDOT also recommends pushing back the Provincetown Shank Painter Road project from FFY2024 to 2025 as this project is behind schedule. All other regional TIP projects do not have readiness concerns. For statewide TIP projects, the Cape Cod Rail Trail Extension in Barnstable/Yarmouth and the Harwich Elementary Safe Routes to School projects have been identified with readiness concerns and both projects may need to be programmed in FFY2025 instead of 2024.

Ms. Medeiros shared the list of 2028 Eligible TIP Projects in order of project readiness and noted that some projects listed are at conceptual design phases. Currently, the Yarmouth Route 28 Corridor and the Falmouth Route 28 Corridor Improvement projects are the furthest along in design.

Ms. Medeiros briefly reviewed FFY 2024-2028 draft TIP scenarios and highlighted the pros and cons of each scenario displayed as well as the projected costs.

Jay Norton expressed his concern of the cost of the projects and that it will exceed the TIP funding allotment each year. Mr. Norton asked what is delaying the Provincetown Shank Painter Road Project. Barbara Lachance shared that MassDOT is working on obtaining a finalized Design Justification Workbook (DJW) and once received a design public hearing can take place.

Tom Andrade expressed his concern about the turnaround time on plans for projects and how it effects the timeline of the projects. Mr. Andrade highlighted the increased project costs and is hopeful that the state TIP dollars could help fund some of the projects such as the Mashpee Route 151 Corridor Improvement Project.

Griffin Ryder asked why the TIP target dollar amount increases in FFY 2027 and why the increase is not available sooner. Ms. Medeiros shared that the increase is part of the Bipartisan Infrastructure Law (BIL) and ending of the MassDOT Accelerated Bridge program and is part of the reason for the TIP funding increase in the later federal fiscal years. Mr. Ryder asked if the state had been asked to help fund the Mashpee Corridor Improvement Project in FFY 2025. Ms. Medeiros shared that the Commission is considering that as an idea but that it was open for discussion from JTC members. Mr. Ryder also suggested the Route 6 Shared Use Path Project in Provincetown/Truro and the Orleans/Eastham Rotary be funded with state TIP funding.

Jim Fitzgerald from Environmental Partners shared that the Shank Painter Road Project had been delayed by several factors including the DJW, a new sewer pump station project element and the federal owned portion of Route 6 that is part of the project.

Debra Shores shared that the CCRTA submitted their funding numbers for the TIP. Ms. Shores shared in 2024 it is approximately \$61 million dollars, 2025-2026 it is approximately \$31 million dollars, 2027-2028 it is approximately \$32 million dollars. Ms. Shores shared this funding is part of the 5-year strategic plan.

Catherine Laurent asked why the project cost for the Mashpee Route 151 Corridor Improvement Project has increased on MassDOT's end. Jay Norton asked what the cost estimate was before and Ms. Medeiros shared that it was approximately \$15 million dollars. Barbara Lachance shared that she could research the cause of the increase and arrange to discuss the changes with Ms. Laurent.

Ms. Medeiros asked if there are any projects members envision being programmed on to the TIP in FFY 2028 under TIP Scenario 3 as approximately \$16 million dollars would be available to program. Mr. Norton suggested that some of the more costly projects could be shifted to state funding and agreed with Mr. Ryder that this would be best. Amanda Lima agreed and shared that the Yarmouth Route 28 Corridor Improvement Project is high priority and is connected to the wastewater treatment plan that is ongoing. Mr. Norton suggested the Yarmouth project be added to the TIP as the FFY 2028 project and that the Commission reach out to the state to see if they could pick up the remaining cost through state prioritized funding. Mr. Andrade shared that municipalities on Cape Cod put forth a great amount of effort in planning the discussed projects and shared concern over shifting project timelines as it adds cost to projects the further they are moved out.

Paul Tilton asked if MassDOT had a comment on funding any of the discussed projects. Barbara Lachance shared that more discussion would be needed at the District 5 office as well as MassDOT headquarters to answer Mr. Tilton's question.

Mr. Ryder asked Ms. Lima asked if the Town of Yarmouth was looking for the state to pick up the full cost of the Route 28 corridor project, or if the Town of Yarmouth is looking for the state to partially fund the project in FFY 2028. Ms. Lima shared that 2028 is not ideal

and that the Town of Yarmouth would like to see if the state could fund the project more quickly.

Mr. Norton asked what the timeline was for the TIP recommendation. Ms. Medeiros shared that the recommendation needs to be made in March with a final recommendation in April. In May the MPO would vote on the slate of projects. Mr. Ryder shared that more local projects should be included on the regional TIP. Mr. Andrade shared that more local projects should be priority on the TIP and that larger projects should be funded through state prioritized funds. Mr. Norton asked if Ms. Lachance would forward members comments to MassDOT headquarters and Ms. Lachance shared that she would assist with the request. Mr. Tilton shared that he would also like to see the state assist with some of the discussed projects and that he is hopeful the RTP subcommittee will come up with suggestions moving forward.

Federal Fiscal Year (October 1 – September 30) 2024 Unified Planning Work Program (“UPWP”) Development: *Staff will provide an update on the development of the 2024 UPWP which summarizes all significant transportation activities planned for the year on Cape Cod. Members may ask questions and suggest potential tasks and studies for inclusion in the 2024 UPWP.*

David Nolan delivered a presentation on the FFY 2024 Unified Planning Work Program. The UPWP is developed annually by the Cape Cod Commission staff on behalf of the Cape Cod MPO and describes all significant transportation activities planned across Cape Cod for the year regardless of the lead organization or funding source. The UPWP is the scope of work the Cape Cod Commission completes as part of the federal planning process. The UPWP, as well as the TIP, is developed under the framework of the Cape Cod Regional Transportation Plan (RTP). Mr. Nolan presented a schedule for the UPWP which kicked off in December. During the months of January through March, there will be discussion and selection of UPWP projects. During the month of April, a draft of the UPWP document will be released for a 21-day public comment period (April-May) with a potential approval of the document in May. Mr. Nolan then provided an abbreviated outline of the tasks performed within the UPWP typically completed by Commission Staff each year and highlighted additional tasks to be added for next year.

The following tasks are proposed to be added to the 2024 UPWP:

- Task 1.6 Canal Bridges Program Coordination
- Task 2.4 Unpaved Public Road Inventory
- Task 3.1 Chatham Main Street Parking and Circulation Study
- Task 3.2 Interchange Safety Analysis
- Task 3.3 Sidewalk Connectivity to CCRTA Routes and Multi-Family Housing
- Task 3.4 Guidance for EV Charging Station Needs
- Task 3.5 Regional Safety Action Plan and Speed Limit Change Policy support
- Task 4.1 Transportation Management Associations (TMA) Research
- Task 4.2 CCRTA Fleet Electrification Support

Griffin Ryder shared his support for the Speed Limit Change Policy across Cape Cod and would like

to continue discussion on its development moving forward. Paul Tilton agreed with Mr. Ryder though he shared that a Cape-wide speed limit change would involve consensus among the police chiefs for enforcement. Tom Andrade thanked Commission staff for their work on all the tasks listed and specifically the Task 3 tasks. Mr. Andrade agreed that speed enforcement is an issue with a speed reduction policy and that having the police departments support is key for implementation.

2024 Cape Cod Regional Transportation Plan (RTP): *Staff will provide an update on the development of the 2024 RTP including draft vision statement, goals, and financial guidance. The RTP is the region's long range transportation vision for the Cape Cod region and includes all modes of transportation.*

Ms. Medeiros provided an update for the Cape Cod RTP. The RTP is the region's long range transportation plan (20-25 years), includes all modes of transportation, establishes the regional vision, and prioritizes infrastructure projects within available funding. The RTP was last updated in 2019. Mr. Medeiros briefly reviewed the updated vision statement, draft goals, draft RTP financials and the RTP development schedule.

Reports

MassDOT, Cape Cod Regional Transit Authority, and Cape Cod Commission staff will report on recent and upcoming transportation initiatives across Cape Cod.

MassDOT Update

Barbara Lachance stated that the TIP project updates have not changed much in the last month and Ms. Medeiros's TIP presentation reflected the latest information. Ms. Lachance will provide project updates at the next meeting.

CCRTA update:

Debra Shores provided an update for the CCRTA. Ms. Shores shared the CCRTA has started their EV study with the consulting firm HATCH. CCRTA is developing a ZEV monthly newsletter that will provide updates throughout the study and includes 30 organizations, including the DPWs. Any other interested parties can request to be added to the email list.

Cape Cod Commission Update:

Colleen Medeiros provided the update for the Commission. Ms. Medeiros shared that Barnstable County (Cape Cod Commission) was awarded a Safe Streets and Roads for All grant in the amount of \$240,000.00 in federal funding to support a Regional Safety Action Plan.

Ms. Medeiros shared the news of the recent Cape Cod Bridges Program public information meetings. Recordings can be accessed at www.mass.gov/cape-bridges. The main topics of discussion were bridge cross sections and where the bridges could potentially land.

Ms. Medeiros shared the following two upcoming meetings:

- Barnstable Complete Streets February 15, 2023, at 6PM (virtual)

- Electrified Cities; Federal Funding for local governments February 16, 2023, at 2PM (Virtual)

Ms. Medeiros shared Commission job openings for Summer Traffic Techs and that David Nolan would start in the next month to coordinate where counts would occur over the summer.

Ms. Medeiros shared the following grant opportunities:

- MA DER Culvert Replacement Municipal Assistance Program – Due mid March
- RAISE grants due 02/28/23
- MassDOT Local Bottleneck Reduction Program due 03/31/23

Paul Tilton shared that many towns on the Cape have difficulty applying for grants as the process can be complicated and long. Mr. Tilton asked if there are any regional grant opportunities the Commission can help members apply for. Ms. Medeiros shared that the Commission is available to assist towns with grant applications and the Commission is open to better understanding which projects may qualify for grant opportunities based on need.

New Business

Topics not reasonably anticipated by the Chair more than 48 hours before the meeting.

No new business was discussed.

Catherine Laurent departed the meeting at 10:15 AM.

Adjourn

A motion to adjourn was made by Griffin Ryder, second by Tom Andrade. Members voted as follows:

Griffin Beaudoin	Aye
Tim Lydon	Aye
Griffin Ryder	Aye
Terry Whalen	Aye
Tom Andrade	Aye
John Roughley	Aye
James McLoughlin	Aye
Ronald Trudeau	Aye
Paul Tilton	Aye
Jarrold Cabral	Aye
Jay Norton	Aye
Amanda Lima	Aye
Sean Polay	Aye

The motion passed.

The meeting adjourned at 10:35 AM.

List of Materials Used/Presented

- 2023-02-10 CCJTC Meeting PowerPoint Presentation
- 2023-01-13 Draft CCJTC Meeting Minutes
- 2023-02-10 CCJTC Agenda
- FFY2024-2028 TIP Project Evaluations for CCJTC review